

**Derwen**  
**College**

# Pathways and Programmes



# Business Support, Sales and Marketing

## Vocational Pathway

If working in an office administrative type environment appeals to you, then you should consider the Business Support, Sales and Marketing Pathway at Telford.

Students learn how to perform administrative tasks related to the office environment, such as: taking orders, processing and delivery of orders, dealing with customer requests, setting up meeting rooms, filing and commercial printing.

### Work experience

Along with the office environment, Telford also operates its own commercial print shop. This provides students with real work experience as they get involved with print projects to produce leaflets and flyers, banners and different types of laminating.

Telford also has lots of links with local businesses and employers, providing regular work placements for students. Students practise customer service and marketing skills selling Derwen produce at weekly local markets.

### Functional Skills

Functional Skills comprises of English, maths and ICT and is delivered through small discrete groups and embedded into every aspect of the pathway. It is linked to vocational activities and everyday life.

### Linked pathway options

Linked pathways are popular for many of our students. Having two pathways – one main and one link – enables students to gain a broader, and diverse yet complementary set of skills that can be transferred to everyday life and the workplace.

Students at Telford can opt to combine Business Support, Sales and Marketing with Hospitality.



### Pre-entry requirements

- Education, Health and Care Plan (EHCP) (England) or Individual Development Plan (IDP) (Wales)
- Students aged 16–25
- Derwen College able to meet need

### Independence

This may include:

- Travel training
- Skills in the home, such as preparing and cooking food, laundry, hoovering
- Skills in the community, such as shopping, budgeting, personal safety

### Personal, social and health education (PSHE)

Learners take part in all of the following PSHE modules:

- Online safety – modules 1, 2 and 3
- Managing relationships
- Rights and cultures
- Drugs and alcohol awareness
- Moving on

Relationships and sex education is also provided as part of our wellbeing offer and bespoke support for anyone who needs it.

### Sport, leisure and wellbeing

Some wellbeing activities are on offer as part of the day including; creative arts and sports. Lots of special occasions are celebrated including prize-giving, prom, religious festivals, and events.

### Learner Voice and Student Union Board

Derwen College Student Union (SU) is affiliated to the National Union of Students. Each October, students vote for who they want to represent them on the SU Board. There is one representative and one deputy representative from each pathway.

Students learn how to communicate their likes, dislikes, and thoughts, and how to represent the thoughts of other students to make Derwen College a special place for all of them.

### Universal therapy provision

All students benefit from access to therapy services enabling a universal approach to develop independence in preparation for adulthood and transition post-College. The students also have time to spend with the College therapy dog.

### Careers Education, Information, Advice and Guidance (CEIAG)

CEIAG is an integral part of the programme. Students on a vocational pathway take part in small group employability sessions. External guests, including Industry Champions, local business owners and ex-students, are invited to talk to students about their experiences outside of College. Impartial CEIAG is also provided by an external Careers Lead.

### Typical outcomes

- Vocational Qualification up to Level 1
- Functional Skills Qualification up to Level 2
- Subject-specific qualifications
- Experience in:
  - > internal and external workplaces
  - > local and national competitions
  - > community and national events

### Possible next steps after College

- Paid work
- Voluntary work
- Local college or training programme
- Supported living



# Hospitality

## Vocational Pathway

The Hospitality Pathway at Telford is a great way to get into the hospitality industry. The hospitality industry can be very rewarding and you will develop a wide range of practical skills.

This pathway focuses on the housekeeping side of hospitality, so you will learn about customer service, working within public facing areas, cleaning and basic food preparation skills.

Our students are all taught food hygiene skills and how to meet health and safety standards.

### Work experience

Students will be able to access the outstanding facilities on main site to support the development of their skills before moving on to their external work experience placements, for example, Derwen College has its very own training hotel – Hotel 751. The training encompasses every aspect of any other hotel you might one day find yourself working in.

You might like taking bookings and checking guests in and out, or you might enjoy cleaning the rooms and making sure everything is perfectly placed for the guests' arrival.

### Personal, social and health education (PSHE)

Learners take part in all of the following PSHE modules:

- Online safety – modules 1, 2 and 3
- Managing relationships
- Rights and cultures
- Drugs and alcohol awareness
- Moving on

Relationships and sex education is also provided as part of our wellbeing offer and bespoke support for anyone who needs it.



### Pre-entry requirements

- Education, Health and Care Plan (EHCP) (England) or Individual Development Plan (IDP) (Wales)
- Students aged 16–25
- Derwen College able to meet need

### Independence

This may include:

- Travel training
- Menu planning and cooking
- Skills in the community, such as shopping, budgeting, personal safety

### Linked pathway options



Linked pathways are popular for many of our students. Having two pathways – one main and one link – enables students to gain a broader, and diverse yet complementary set of skills that can be transferred to everyday life and the workplace.

Students at Telford can opt to combine Hospitality with Business Support, Sales and Marketing.

### Functional Skills

Functional Skills comprises of English, maths and ICT and is delivered through small discrete groups and embedded into every aspect of the pathway. It is linked to vocational activities and everyday life.

### Sport, leisure and wellbeing

Some wellbeing activities are on offer as part of the day including; creative arts and sports. Lots of special occasions are celebrated including prize-giving, prom, religious festivals, and events.

### Universal therapy provision

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### Typical outcomes

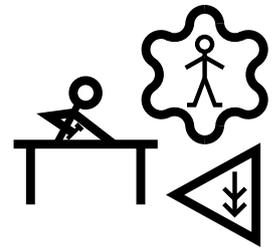
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- Functional Skills Qualification up to Level 2
- Subject-specific qualifications
- Experience in:
  - > internal and external workplaces
  - > local and national competitions
  - > community and national events

### Possible next steps after College

- Paid work
- Voluntary work
- Local college or training programme
- Supported living

# Learning for Life

## Programme



Learning for Life is a fun programme tailored to meet the needs of individual learners who require that little bit of extra support. This could be additional support with communication, personal development, interaction, teamwork, problem solving or self-regulation skills.

Learning for Life has been specially designed for young people who may not be ready for a full-time vocational pathway. Once completed, our learners may choose to progress to a vocational programme.



### Work experience

Some learners will progress to a vocational pathway and be part of DC Workforce, which is our Learning for Life work experience placement. They will access work experience linked to their vocational pathway.

### Pre-entry requirements

- Education, Health and Care Plan (EHCP) (England) or Individual Development Plan (IDP) (Wales)
- Students aged 16–25
- Derwen College able to meet need

### Functional Skills

Functional Skills comprises of English, maths and ICT and is delivered through small discrete groups and embedded into every aspect of the pathway. It is linked to vocational activities and everyday life.

### Independence

This may include:

- Travel training
- Menu planning and cooking
- Skills in the community, such as shopping, budgeting, personal safety



### Typical outcomes

- Core development of softer skills to support lifelong learning, including communication, interaction and positive choices.
- Possible progress towards a vocational programme.
- Vocational Qualification up to Entry Level 3 (if appropriate)

### Careers Education, Information, Advice and Guidance (CEIAG)

CEIAG is embedded into the learners' programme.

### Learner Voice and Student Union Board

Derwen College Student Union (SU) is affiliated to the National Union of Students. Each October, students vote for who they want to represent them on the SU Board. There is one representative and one deputy representative from each pathway.

Students learn how to communicate their likes, dislikes, and thoughts, and how to represent the thoughts of other students to make Derwen College a special place for all of them.

### Personal, social and health education (PSHE)

Learners take part in PSHE sessions covering topics including: online safety, rights and cultures, relationships, drugs and alcohol awareness and moving on, appropriate to their individual needs.

### Sport, leisure and wellbeing

There is an extensive range of wellbeing activities held each day: art, gardening, mindfulness, baking, creative writing, debate club, ICT club, games, crafting and sport.

For some students, bespoke early morning wellbeing sessions have helped with focus for the rest of the day.

Lots of special occasions are celebrated including prize-giving, prom, religious festivals, and events.

### Possible next steps after College

- Voluntary work
- Local college or training programme
- Supported living

## Care and therapies within Learning for Life

### Universal therapy provision

All students benefit from access to therapy services enabling a universal approach to develop independence in preparation for adulthood and transition post-College.

### Targeted therapy provision

Targeted therapy provision is available following referral to the integrated therapy team.

Following assessment, any specific needs will be identified and recommendations made. This may take the form of guidance and advice to the student and their key staff, provision of equipment, visual resources, group work or 1:1 for a short period of therapeutic intervention.

### Specialist therapy provision

Specialist therapy need should be identified in the EHCP or IDP, but the therapy team may recommend additions/alterations to outcomes and further therapy provision.

A student's specialist provision will be reviewed regularly, to ensure it meets their needs in the College environment. Therapy will be delivered in the most appropriate way to enable students to achieve their individual goals and outcomes. The students also have time to spend with the College therapy dog.



# Springboard

## Programme

Springboard is a flexible programme, funded through social care, offering students a bit of extra support where needed. Instead of formal learning, the young person has access to work experience opportunities and are supported to improve their independence skills.

They learn home and independence skills such as shopping, laundry, nutrition and travel training, and learn work skills at internal and external work placements.

Just like all Derwen College students, the young person is welcome to participate in student trips and to enjoy everything the student union has to offer.

Springboard students may access the gym, health and wellbeing activities and Duke of Edinburgh's Awards.

### Work experience

Those on the Springboard programme enjoy weekly internal and external work placements linked to their employment aspirations.



### Pre-entry requirements

- Students aged 16–25 who have completed a Vocational Pathway
- Derwen College able to meet need

### Independence

This may include:

- Travel training
- Skills in the home, such as preparing and cooking food, laundry, hoovering
- Skills in the community, such as shopping, budgeting, personal safety

### Possible next steps after College

- Paid work
- Voluntary work
- Local college or training programme
- Supported living



**Sport, leisure and wellbeing**

There is an extensive range of wellbeing activities at the end of the working day and at evenings and weekends for our residential Springboarders. These include swimming, gym, football, Boccia, arts, karaoke, cinema, theatre and shopping trips.

**Universal therapy provision**

All students benefit from access to therapy services enabling a universal approach to develop independence in preparation for adulthood and transition post-College. The students also have time to spend with the College therapy dog.

**Careers Education, Information, Advice and Guidance (CEIAG)**

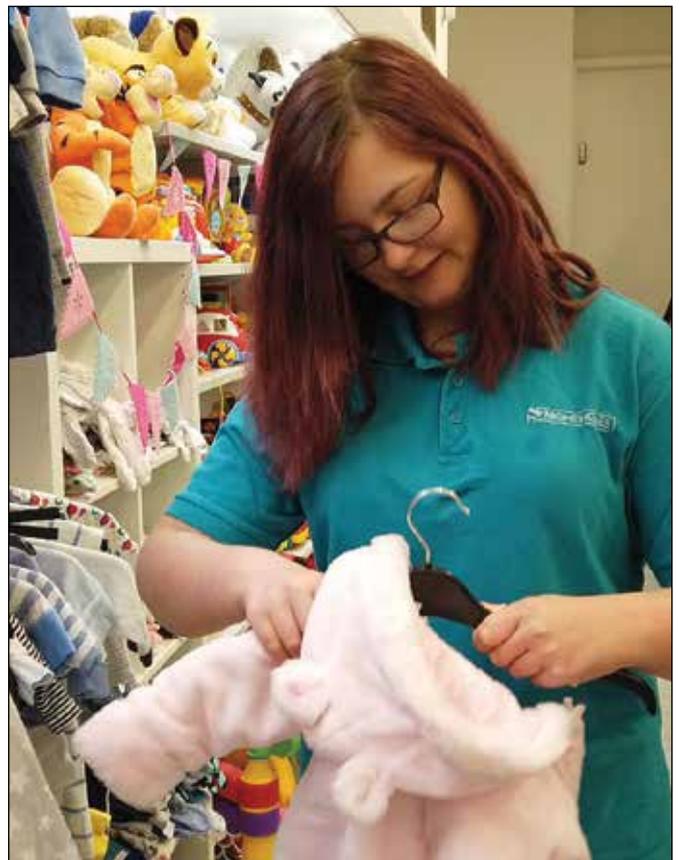
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# Supported Internship

The core aim of a Supported Internship study programme is to undertake substantial work placements facilitated by the support of an expert job coach and to prepare young people with learning difficulties into paid work. The Internship is up to one academic year. Interns are supported by a dedicated job coach, whose support will taper off as the intern becomes more familiar within their role.

The intern must be 'work ready' and have a willingness to work.



## Work placement

The work placement makes up 70% of the programme. This will be external, however, if meaningful work opportunities are not found by the start of the programme, then other suitable opportunities will be available within our College campus in the interim.

## College days

The intern will spend 30% of their time at College, working towards a qualification in their chosen vocation, core functional and employability skills and will collate their portfolio of work.

## Pre-entry requirements

- Education, Health and Care Plan (EHCP) (England) or Individual Development Plan (IDP) (Wales)
- Students aged 16–25
- Derwen College able to meet need



## Typical outcomes

The aim of the Supported Internship is to support our interns into paid or voluntary employment after College.

## Positive progression

The measure of success of a Supported Internship is transition into sustained and paid employment. If this is not achieved then the intern is offered guidance about agencies that can support further. Some interns go on to voluntary work and this too is seen as a positive outcome.

### Careers Education, Information, Advice and Guidance (CEIAG)

CEIAG is an integral part of the programme. External guests, including Industry Champions, local business owners and ex-students, are invited to talk to students about their experiences outside of College. Impartial CEIAG is also provided by an external Careers Lead.





# Contact us

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We have an amazing team here at Derwen College, and they're all waiting to support you through this next stage of your education. We can help you decide which pathway or programme will be the right one for you.

For further information on any of our pathways or programmes, contact our friendly admissions team on:

admissions@derwen.ac.uk  
01691 661234 Ext 401

Visit our website for information on open days and other events. Did you know we also have a virtual tour? Drop in and have a look around!

[www.derwen.ac.uk](http://www.derwen.ac.uk)





## **Which pathway or programme will be right for you?**

**We are definitely not one-size-fits-all! At Derwen College, we tailor our pathways and programmes to fit individual student needs. We are flexible and adaptive in our approach, making sure we meet the learning needs and requirements of all our students.**

**We work with our young people to support them to achieve what they want to and challenge them to do more.**



**Derwen  
College**

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