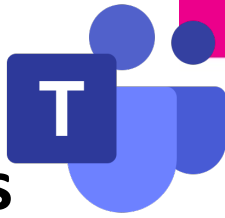


How to access Microsoft Teams



On a PC

1, Open Google Chrome (recommended) or your internet browser and go to www.office.com

2, Log in using your college email address (e.g. `firstname.surname@derwen.ac.uk`)

3, On the left hand menu, click on the Teams icon

